

## University Lutheran Church of Hope

# Worship Tech Support

601 13<sup>th</sup> Ave. SE, Minneapolis, MN 55414

612-331-5988 [www.ulch.org](http://www.ulch.org)

July 2021

**Title:** Worship Tech Support

**Reports to:** Minister of Worship and Music

**Status:** Part-Time, approximately 4-5 hours per week

**FLSA:** Non-Exempt

### The University Lutheran Church of Hope Community

University Lutheran Church of Hope (ULCH) is a vibrant and healthy congregation on the edge of the University of Minnesota campus in the Dinkytown area of Minneapolis. Worship grounded in love, justice, and God's radical grace shapes our congregation's life. We use the tag "Complex world. Thoughtful church." This captures our ministry of porous walls and embracing people throughout life's journey. University Lutheran Church of Hope is part of the Evangelical Lutheran Church in America, the ELCA. Currently we are worshipping with a hybrid style: in person outside or in the sanctuary, and on Zoom/YouTube. We anticipate elements of this to continue into the future.

### Position Summary

University Lutheran Church of Hope seeks a candidate to provide and coordinate technology support for weekly Sunday services and other services/programs as needed.

### Essential Functions

- Accumulate and maintain complete working knowledge of ULCH's worship tech equipment
- Run OBS (Open Broadcaster Software) for all worship services where there is an in-person element (Sundays, occasional Wednesdays, holiday services, funerals as needed)
- Set up audio/visual equipment needed in communication with the Lead Pastor and Minister of Worship and Music prior to worship
- Train and assist tech volunteers, and collaborate with the volunteers facilitating the Zoom experience
- Following a service, update social media and YouTube channels to incorporate recently completed service and maximize engagement, user-friendliness and clarity. Create complete acknowledgements in description boxes for YouTube videos that contain licensing info and pertinent information about the service
- Participate in pre-service walk thru
- Communicate and coordinate with staff
- Create an inventory of all equipment, mics, cords, stands, etc. Devise a system of storage and organization that is upheld and maintained
- Create engaging videos to be used on church websites, YouTube and social media to promote special events and lift up ULCH's mission

### **Core Competencies**

- Sensitivity to the nuances of a worship service, awareness of worship's central importance in the congregation's life
- Troubleshooter, critical thinker, adaptable
- Capable and willing to transport equipment
- Punctual, attentive to deadlines
- Good communicator
- Ability to think creatively about how to maintain an engaging edge to our online presence and online content

### **Qualifications**

- Excellent working knowledge of cameras, computers, soundboard, OBS, audio equipment, audio/video mixing and editing softwares and applications
- Familiarity with computer network technology

### **Commitment and Compensation**

This is an hourly position, approximately 4-5 hours per week (including 3-4 hours on Sunday morning). Compensation to be negotiated based on experience; range is \$18.00 - \$22.00 per hour. University Lutheran Church of Hope seeks a diverse pool of candidates.

### **Application Process**

Interested candidates should send a cover letter and resume to the ULCH Personnel Committee at [employment@ulch.org](mailto:employment@ulch.org). Review of applications begins on July 20, 2021. Start date is anticipated to be late summer. We are currently also hiring for the areas of faith formation and community engagement. This Worship Tech Support position could potentially be combined with one of these. Please indicate this in a cover letter.